

## **Company Description**

Motz Engineering is a consulting engineering firm that specializes in Mechanical, Electrical, Plumbing, Security, and Information Technology Design. Our primary focus is on providing innovative and cost-effective engineering solutions for renovated and new buildings. We work with a wide range of clients with a strategic focus in Aviation, Healthcare, Datacenter and Industrial facilities other areas of expertise include K-12 schools, higher education institutions, government facilities, corporate offices, manufacturing facilities, and sports venues.

As an Ohio Certified EDGE MEP & Commissioning Engineering Firm and City of Cincinnati WBE Certified Engineering Firm, we are committed to providing quality engineering solutions coupled with diversity and inclusion.

## **Role Description**

This full-time, in-office role as a Marketing Coordinator Motz Engineering. The day-to-day will include leading the creation of Request for Qualifications (RFQs), Marketing 330s and assisting in the vetting process for potential new projects. As marketing coordinator, it is critical to understand past and current design projects.

Multidisciplinary integration skills between the internal sales department and external clients are critical to the success of this position. Additionally, the marketing coordinator will assist the president and sales team in marketing campaigns, strategic marketing initiatives, and management of online marketing materials.

## **Qualifications**

- Desired marketing knowledge of healthcare, industrial, higher-education, aviation or datacenters engineering
- Track record of keeping deadlines and ensuring quality presentation of work products
- Strong knowledge of A&E industry
- Effective communication and teamwork abilities is essential
- Self-motivated and highly organized
- Bachelor's or Master's degree or relevant experience in related field